

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF CHRISTOPHER LAKE HELD ON NOVEMBER 19,2020 IN THE COUNCIL CHAMBERS**

Present: Mayor Chris McShannock, Councillor Riley Henderson, Councillor Ken Albers, Councillor Charles Mason & CAO Jeannie Rip

That newly elected Mayor Chris McShannock, Re-elected Councillor Riley Henderson, Newly Elected Councillor Ken Albers and Councillor Charles (Chuck) Mason were sworn in on November 19<sup>th</sup>,2020 @ 8:55 a.m.

Public Disclosure Statement were completed by the Mayor and Councillor's.

Meeting Called to Order @ 9:45 A.M.

**Conflict of Interest**

Mayor Chris McShannock declared a conflict of interest in regard to the Lakeland & District Fire Co-operative. Mayor Chris McShannock shall remove himself from Council's Chambers and abstains from any discussion with other council or staff.

Councillor Ken Albers declared a conflict of interest in regard to Hillside Springs, Water Hauling Delivery Service.

Ken Albers shall remove himself from Council's Chambers and abstains from any discussion with other council or staff.

**Agenda**

128/20 ALBERS That the Agenda of the November 19,2020, regular meeting of Council be accepted as presented.  
Carried

**Minutes**

129/20 HENDERSON That the minutes of October 20,2020 regular meeting of Council be accepted as presented.  
Carried

**Business Arising from the Minutes**

**Reports**

Roads and Streets

Bylaw Enforcement

Maintenance

CPL

**Verbal Report given by the CAO**

**Correspondence**

130/20 MASON That the following correspondence, having been read, be filed.

Carried

- 1) Bloom Centre for Municipal Education-Re: 10-Part Elected Official Webinar Series

**Financial Statements**

131/20 ALBERS That the September 2020 financial statements be accepted as presented; and that the bank reconciliation & journal entries be accepted as presented.

Carried

**Accounts Payable**

132/20 MASON That the following accounts be approved

See Attachment: Chq-#2650- #2674 & Manual Chq #2427 - #2435 & #101020-#110820

**\$ 56,910.56**

Carried

**Unfinished Business**

**New Business**

**2021 Regular Scheduled Council Meetings**

133/20 MASON That the following dates are scheduled regular Council Meetings for 2021.

January 21, 2021	February 18, 2021
March 18, 2021	April 22, 2021
May 20, 2021	June 24, 2021
July 22, 2020	August 19, 2021
September 16, 2021	October 21, 2021
November 18, 2021	December 16, 2021

Carried

**Policy Manual Bylaw No.1/12-Amended**

134/20 HENDERSON That the Policy Manual Bylaw No.1/12 be amended to update the new Council representatives on various Boards and or Committees representing the Village of Christopher Lake (200-10.99) ;(250-52) and that the addition of the cost of living increase applied each year.

Carried

Lakeland RV Storage Contract

135/20 MASON                      That the Council authorizes the renewal of Lakeland RV Storage Contract for October 2020-October 2021. And that the cost is \$300.00 per year plus GST.  
Carried

Municipal Revenue Sharing Grant -Declaration of Eligibility

136/20 ALBERS                      That the Council of the Village of Christopher Lake Confirms the municipality meets the following eligibility Requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- The Municipality does not run a Municipal Waterworks System.;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employees Code of Conduct; and
- All members of council have filed an annually updated their Public Disclosure Statements, as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Village Maintenance Person

137/20 MASON                      That the Council authorizes the CAO to hire a permanent Part-time Groundskeeper/Custodian Person @ 20 hours per hours, subject to full-time employment including benefits.  
Carried

Lakeland & District Co-operative Volunteer Fire Department-2021

138/20 ALBERS                      That the Council authorizes the CAO and Mayor to Sign the Agreement to Provide Fire Services for the Village of Christopher Lake.

Carried

CSO Agreement

139/20 ALBERS                      The Village of Christopher Lake hereby agrees to engage the R.V. of Candle Lake to provide the Village of Christopher Lake with Special Constable services which include bylaw enforcement and provincial statute enforcement authority, and such services as the R.V. of Candle Lake and The Village of Candle Lake may agree upon from time to time (the “Services”) and the R.V. of Candle Lake hereby agrees to provide such Services to the Village of Christopher Lake.

Carried

Affinity Credit Union-Signing Authority

140/20 HENDERSON That the Council authorizes the Affinity Credit Union to add Newly Elected Councillor Ken Albers and Councillor Charles Mason be given signing authority for the General Revenue Account; and that former Mayor Denis Daughton and former Councillor Dean Carruthers be removed.

Carried

141/20MCSHANNOCK The Council shall recess @ 12:00 P.M and reconvene @ 12:50 P.M.

Carried

Council Procedure Bylaw -Review/Amended

Next Regular Meeting of Council on December 17,2020

**Tax Holiday Application**

**Development Permit Application**

**Building Permit Application**

**Demolition Permit Application**

142/20 HENDERSON That the next regular meeting of Council be held on December 17,2020 @ 9:30 a.m.

Carried

143/20 MCSHANNOCK That this meeting be adjourned at 1:50 P.M.

Carried

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Mayor

CAO

December 17,2020