

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON DECEMBER 21,2023 IN THE
COUNCIL CHAMBERS**

Present: Mayor Chis McShannock, Councillor Charles Mason, Councillor Riley
Henderson, Councillor Ken Albers & CAO Jeannie Rip

Meeting Called to Order @ 9:39 A.M.

Conflict of Interest

Agenda

153/23 ALBERS That the Agenda of December 21, 2023, regular
meeting of Council be accepted as presented.
Carried

Minutes

154/23 MASON That the minutes of the November 16, 2023, regular meeting
of Council be accepted as presented.
Carried

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets Street Sign Installation Completed

CPL Current Programs as per CPL Website/Report

Village Trail Postponed due to weather conditions, completion
Spring of 2024

Correspondence

155/23 MASON That the following correspondence, having been read,
be filed.
Carried

1) NCTPC-Re: Regular Executive Meeting Minutes September 7,2023.

Financial Statements

156/23 ALBERS That the December 2023 financial statements be accepted as
presented; and the bank reconciliation & journal entries be
accepted as presented.
Carried

Budget 2023

157/23 MASON That the amended 2023 budget be accepted as presented.
Carried

Accounts Payable

158/23 ALBERS That the following accounts be approved.

See Attachment: Chq-#3641- #3662 & Manual Chq #2628
-# 2632 & #141123 -#141223

\$41,593.10
Carried

New Business

Annual CAO Salary Review-2023

159/22 MCSHANNOCK That the council has reviewed and revised the annual
CAO’s hourly rate; and which is based on the UMASS
salary guideline adopted by the council.

Appointments of Committees

160/22 ALBERS That the CAO Amend Policy Manual Bylaw; and that
newly appointed committee members section 200-10.99 be
updated.

Carried

Western Municipal Consulting Ltd -Board of Revision

161/23 HENDERSON That the Village of Christopher Lake appoints Western
Municipal Consulting Ltd. to manage the *Board of
Revision* process for the term of January 1, 2024, through
to December 31, 2024; remuneration as set out in Western
Municipal Consulting Ltd. fee schedule with the following
to serve as Members of the Board of Revision; Tim
Lafreniere, Mike Waschuk, Gordan Parkinson, Dave
Thompson, Donna Rae Zadvorny, Jeff Hutton, Dave
Gurnsey, Murray Dean, Stew Demmans, Kevin
Kleckner, Wayne Adams, Ken Friesen, Femi Ogunrinde,
Fife Krill, Christopher Blueman, Alan Sawatsky, Mike
Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and
Rick Leigh

The Chair shall be responsible for naming no fewer than
three (3) members for the hearing of any matter. Where the
Chair does not include themselves among the appointees,
the members appointed for a hearing shall determine the
chair of that hearing from among their members.

Carried

Western Municipal Consulting Ltd -Board of Revision

162/23 MASON That the Village of Christopher Lake appoints Kara Lindal
Western Municipal Consulting Ltd. As Secretary to the
Board of Revision for the term of January 1, 2024 through
to December 31, 2024; remuneration as set out in the
Municipal Consulting fee schedule. If Kara Lindal is
unable to perform secretarial functions for reasons which
may include scheduling difficulties the secretary may
appoint a delegate to perform administrative functions and
may appoint a recording secretary for the purposes of any
hearing.

Carried

Western Municipal Consulting Ltd – Development Appeals Board

163/2 MASON

That the Village of Christopher Lake appoints Western Municipal Consulting Ltd. to manage the *Development Appeals Board* process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule with the following to serve as Members of the Development Appeals Board; Tim Lafreniere, Mike Waschuk, Gordan Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, Stu Hayward, Donna Rae Zadvorny, Kevin Kleckner, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members.

Carried

164/23 ALBERS

That the Village of Christopher Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. As Secretary to the Development Appeals Board for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in the Municipal Consulting fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Christopher Lake Outdoor Rink

165/23 MASON

That the Council authorizes the CAO to purchase the ODR Ends from Norseman Structures; and that the purchase price is \$19,311 + taxes; and that the installation is \$8,200 + taxes to be installed by Andy Wiebe.

Carried

Tax Enforcement

166/23 MASON

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after January 20, 2024, to commence proceedings to request title with respect to the following described lands:

Roll	118	LOT 3-BLK/PAR 4-PLAN 88PA19567 EXT 0
Roll	130	LOT 3-BLK/PAR E-PLAN 102058309 EXT 0

Carried

165/23 MASON That the next regular meeting of Council be held on
January 18, 2023 @ 9:30 a.m. Carried

166/23 MCSHANNOCK That this meeting be adjourned at 12:05 P.M.
Carried

Chris McShannock *Jeannie Rip*

Mayor CAO
January 18,2024