

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON NOVEMBER 16, 2023 IN
THE COUNCIL CHAMBERS**

Present: Mayor Chis McShannock, Councillor Charles Mason, Councillor Riley Henderson, Councillor Ken Albers & CAO Jeannie Rip

Meeting Called to Order @ 9:52 A.M.

Conflict of Interest

Chris McShannock declared in conflict of interest regarding appointment of Fire Chief For 2024. The mayor removed himself from the council during discussion and resolution.

Agenda

131/23 MASON That the Agenda of November 19, 2023, regular meeting of Council be accepted as presented.
Carried

Minutes

132/23 HENDERSON That the minutes of the October 19, 2023, regular meeting of Council be accepted as presented.
Carried

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets	Street Sign Installation
CPL	Current Programs as per CPL Website/Report
Village Trail	Postponed due to weather conditions, completion Spring of 2024

Correspondence

133/23 MASON That the following correspondence, having been read, be filed.
Carried

- 1) SRSD-Re: Board Highlights
- 2) ATV-Re: Meeting Notes October 26,2023

Financial Statements

134/23 MASON That the October 2023 financial statements be accepted as presented; and the bank reconciliation & journal entries be accepted as presented.
Carried

Accounts Payable

135/23 ALBERS That the following accounts be approved.

See Attachment: Chq-#3620- #3640
& #181023 -#101123

\$32,300.11
Carried

Old Business

Animal Control Bylaw No.04/23

136/23 ALBERS That Bylaw No. 04/23, be given a second reading.
Carried

137/23 MASON That Bylaw No.04/23 be given a third reading and finally
passed.
Carried

Inter-Municipal Bylaw No.05/23

138/23 HENDERSON That Bylaw No. 04/23, be given a second reading.
Carried

139/23 ALBERS That Bylaw No.04/23 be given a third reading and finally
passed.
Carried

New Business

Tax Arrears 2022

140/23 MASON That the list of tax arrears as of December 31, 2023, be
accepted as presented; and that those lands having arrears
of less than 50% of the previous year’s levy, or where
arrangements for payment of outstanding taxes have been
made be exempted from tax enforcement; and that
Taxervice be authorized to proceed with tax enforcement.
Carried

Municipal Revenue Sharing Grant – Declaration of Eligibility

142/23 ALBERS-November 16, 2023

The Council of the Village of Christopher Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Repeal Bylaws No.06/23

- 143/23 ALBERS That Bylaw No.09/22, be read, and introduced the first time this 17th, day of November 2022.
Carried
- 144/23 HENDERSON That Bylaw No. 06/23, be given a second reading.
Carried
- 145/23 HENDERSON That Bylaw No.06/23, be considered for a third reading.
Carried Unanimously
- 146/23 MASON That Bylaw No.06/23, be given a third reading and finally passed.
Carried

Appointment for Fire Chief -2024

- 147/22 MASON That the Village of Christopher Lake accepts the appointment of Chris McShannock as Fire Chief for the Lakeland & District Co-operative Volunteer Fire Department; and that the term of the appointment be January 1, 2024, to December 31, 2024.
Carried

Lakeland & District Co-operative Volunteer Fire Department-2024

- 148/22 ALBERS That the Council authorizes the CAO and Mayor to sign the Agreement to Provide Fire Services for the Village of Christopher Lake.
Carried

Building Code Training for Canadians

- 149/23 MASON That the Council approves the application for admission of Building Code Training for Canadians through Southeast College; and that the tuition fee is \$1,458.00; and that the Village has hired Blaine Hewitt as a part-time permanent employee; and that at the completion of course; that the Village shall be offering Building Inspector Services to other communities.
Carried

Development Permit

- 150/23 ALBERS That the Development Permit submitted by Lot 3 Block 5 Plan#62PA14607 be approved.
Carried

Building Permit

- 151/23 HENDERSON That the next regular meeting of Council be held on December 21, 2023 @ 9:30 a.m.
Carried
- 152/23 MCSHANNOCK That this meeting be adjourned at 12:24 P.M.
Carried

Chris McShannock
Mayor
December 21, 2023

Jeannie Rip
CAO