

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON DECEMBER 17, 2024 IN
THE COUNCIL CHAMBERS**

Present: Mayor Denis Daughton, Councillor Riley Henderson, Councillor
Chuck Mason, Councillor Ken Albers & CAO Jeannie Rip

Call to Order @ 9:31 A.M.

Conflict of Interest

Agenda

150/24 MASON That the agenda of December 17, 2024, regular
meeting of Council be accepted as presented.
Carried

Minutes

151/24 ALBERS That the minutes of the November 21, 2024, regular meeting
of Council be accepted as presented.
Carried

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets Snow Removal as Required
CPL Current Programs as per CPL Website/Report.

Correspondence

152/24 MASON That the following correspondence, having been read,
be filed.
Carried

- 1) CPL -Re: September/ October Minutes, Financials September/October &
November Directors Report
- 2) PARCS-Re: 2024 Annual General Meeting
- 3) Wapiti Regional Library -Re: 2025 Proposed Budget
- 4) Christian Heritage Month-Re: Proclamation
- 5) SRSD-Re: Regular Board Meeting November 22, 2024 & December 9, 2024
- 6) SAMA-Re: A Look A Head For 2025

Financial Statements

153/24 ALBERS That the November 2024 financial statements be accepted;
and the bank reconciliation & journal entries be accepted as
presented.
Carried

154/24 MASON That the following accounts be approved.

See Attachment: Chq-#3926- #3942 & Manual Chq #2675
-#22677 #221124 -#141224

\$ 33,296.87
Carried

New Business

Annual CAO Salary Review-2023

159/24 HENDERSON That the council has reviewed and revised the annual
CAO’s hourly rate with an increase of 3.5% is based on
the UMASS salary guideline adopted by the council.
Carried

Annual Maintenance Salary Review

160/24 HENDERSON That the council reviewed and revised the annual
maintenance hourly rate with an increase of 9.8%; and
that when he has completed his Building Inspectors
Certificate his wage shall be adjusted.
Carried

Western Municipal Consulting Ltd -Board of Revision

161/24 MASON That pursuant to Subsection 220(1) of the *Municipalities
Act*, the VILLAGE OF CHRISTOPHER LAKE appoints
Western Municipal Consulting Ltd. to manage the **Board
of Revision** process for the term of January 1, 2025,
through to December 31, 2025; remuneration as set out in
Western Municipal Consulting Ltd. fee schedule with the
following to serve as Members of the Board of Revision;
Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny,
Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike
Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams,
Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen
Jickling, Jamie Tiessem, John Krill, Christopher Blueman,
Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley
Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier,
Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than
three (3) members for the hearing of any matter. Where the
Chair does not include themselves among the appointees,
the members appointed for a hearing shall determine the
chair of that hearing from among their members.
Carried

Western Municipal Consulting Ltd -Board of Revision

162/24 MASON That pursuant to Subsection 221 (1) of the *Municipalities
Act*, the VILLAGE OF CHRISTOPHER LAKE appoints
Kara Lindal with Western Municipal Consulting Ltd. as
Secretary to the Board of Revision for the term of
January 1, 2025 through to December 31, 2025;
remuneration as set out in the Municipal Consulting fee
schedule. If Kara Lindal is unable to perform secretarial
functions for reasons which may include scheduling

Western Municipal Consulting Ltd -Board of Revision

difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Western Municipal Consulting Ltd – Development Appeals Board

163/24 ALBERS That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the VILLAGE OF CHRISTOPHER LAKE appoints Western Municipal Consulting Ltd. to manage the **Development Appeals Board** process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule with the following to serve as Members of the Development Appeals Board; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessem, Stu Hayward, Pam Malach, Bary Clark, John Krill, Christopher Blueman, Alan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members.

Carried

164/24 HENDERSON That pursuant to Subsection 216(3)(a) of the Planning and Development Act, 2007, the VILLAGE OF CHRISTOPHER LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. As **Secretary to the Development Appeals Board** for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in the Municipal Consulting fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Repeal Bylaws No.05/24

165/24 ALBERS That Bylaw No.05/24, be read, and introduced the first time this 17th, day of December 2024.

Carried

166/24 HENDERSON That Bylaw No. 05/24, be given a second reading.

Carried

167/24 HENDERSON That Bylaw No.05/24, be considered for a third reading.

Carried Unanimously

168/24 MASON That Bylaw No.05/24, be given a third reading and finally passed.

Carried

Tax Enforcement

169/24 MASON THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after Jan 09, 2025, to commence proceedings to request title with respect to the following described lands:

Roll 147 Lot 7-BLK/PAR 9-PLAN 87PA17050 EXT 0
Roll 148 Lot 8-BLK/PAR 9 PLAN 87 PA17050 EXT 0

Carried

Tax Title Property Lot 3 Block 4 Plan#88PA19567

170/24 HENDERSON That the CAO advertise Lot 3 Block 4 Plan#88PA19567 as per the Tax Enforcement Act.

Carried

Purchase of a Dozer Blade for Ventrac

171/24 MASON That the CAO purchase a 72” Dozer Blade for the Ventrac Tractor; and the cost is \$3,356 + taxes.

Carried

Village of Christopher Lake Community Improvement Board

172/24 MASON That the establish a Village of Christopher Lake Community Improvement Board to beautify the Village.

Carried

Health & Dental Plan

173/74 ALBERS That the Council authorizes the CAO to change the Dental Plan From Plan F to Plan E; and that shall reduce the cost of group benefits.

Carried

Proclamation Christian Heritage Month

174/24 MASON That the Council shall Proclaim Christian Heritage Month in December.

Carried

175/24 MASON That the next regular meeting of Council be held on January 13, 2025 @ 9:30 a.m.

Carried

176/24 MASON That this meeting be adjourned at 12:01 P.M.

Carried

Riley Henderson

Jeannie Rip

Deputy Mayor
December 17,2024

CAO