

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON NOVEMBER 20, 2025, IN
THE COUNCIL CHAMBERS**

Present: Mayor Denis Daughton, Councillor Riley Henderson, Councillor
Chuck Mason, Councillor Ken Albers & CAO Jeannie Rip

Call to Order @ 9:45 A.M.

Delegation: Diane Herzog @ 10:30 A.M.
RFNOW Inc. @ 11:00 A.M.

Annual Public Disclosure Statements Submitted by Mayor Denis Daughton, Councillor
Riley Henderson, Councillor Chuck Mason & Councillor Ken Albers.

Conflict of Interest

Agenda

140/25 MASON That the agenda of November 20, 2025, regular
meeting of Council be accepted as presented.
Carried

Minutes

141/25 MASON That the minutes of the October 16, 2025, regular meeting
be accepted as presented.

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets Regular Road Maintenance/ Snow Removal

CPL Current Programs as per CPL Website/Report

Correspondence

142/25 HENDERSON That the following correspondence, having been read,
be filed.
Carried

- 1) SAMA-Re: SAMA Service Fees for 2026
- 2) SRSD - Re: Board Highlights October 20, 2025
- 3) NCSWMA -Re: Extended Producer Responsibility
- 4) ATV-Re: Public Information
- 5) ATV-Re: Minutes October 24, 2025
- 6) CPL- Re: August & September 2025 Financials
- 7) CPL-Re: Minutes August 14, 2025
- 8) Wapiti Regional Library-Re: Proposed Budget 2026
- 9) NCTPC-Re: Workshop February 19, 2026
- 10) SUMAssure-Re: Rate Decrease 2.5% 2026
- 11) NCTPC-Re: Minutes September 18, 2025

143/25 MASON That the CAO Jeannie Rip, Councillor Henderson,
Councillor Chuck Mason & Councillor Ken Alberts attend
the NCTPC workshop on February 19, 2026; and that all
cost incurred including mileage(.60km) be reimbursed.
Carried

Financial Statements

144/25 HENDERSON That the October 2025 financial statements be accepted; and the bank reconciliation & journal entries be accepted as presented.

Carried

Budget 2025

145/25 MASON That the amended Budget 2025 be accepted as presented.

Carried

Accounts Payable

146/25 ALBERS That the following accounts be approved.

See Attachment: Chq-#4159- #4180, #2711-#2714 & #170925 -#131125

\$ 80,733.33

Carried

Old Business

New Business

Tax Arrears 2025

147/25 MASON That the list of tax arrears as of December 31, 2025, be accepted as presented; and that those lands having arrears of less than 50% of the previous year’s levy, or where arrangements for payment of outstanding taxes have been made be exempted from tax enforcement; and that Taxervice be authorized to proceed with tax enforcement.

Carried

Municipal Revenue Sharing Grant – Declaration of Eligibility

148/25 HENDERSON -November 20, 2025

The Council of the Village of Christopher Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Appointment for Fire Chief -2025

149/25 MASON That the Village of Christopher Lake accepts the appointment of Blaine Hewitt & Jan Cej as Fire Chiefs for the Lakeland & District Co-operative Volunteer Fire Department; and that the term of the appointment be January 1, 2026, to December 31, 2026.

Carried

Lakeland & District Co-operative Volunteer Fire Department-2026

150/25 ALBERS That the Council authorizes the CAO Jeannie Rip and Mayor Denis Daughton to execute the Agreement to Provide Services with the Lakeland & District Co-operative Volunteer Fire Department; and that the fire levy for 2026 be set at \$150.00 per improvement.
Carried

2026- Appointments as per Bylaws and the Municipalities Act

151/25 HENDERSON That the 200-10.99Appointments as per Bylaws and *The Municipalities Act* for 2026 remain the same as 2025.
Carried

Animal Control Bylaw No.06/25

152/25 HENDERSON That Bylaw No.06/25, be read, and introduced the first time this 20th, day of November 2025.
Carried

153/25 ALBERS That Bylaw No. 06/25, be given a second reading.
Carried

154/25 HENDERSON That Bylaw No.06/25, be considered for a third reading.
Carried Unanimously

155/25 ALBERS That Bylaw No.06/25, be given a third reading and finally passed.
Carried

Suma Invest

156/25 MASON

WHEREAS the Village of Christopher Lake recognizes the importance of prudent financial management and the need to maximize returns on municipal reserves;

AND WHEREAS SUMAInvest, administered by the Saskatchewan Urban Municipalities Association (SUMA) in partnership with the Saskatchewan Community Foundation, provides municipalities with the opportunity to pool reserves into a diversified, professionally managed investment portfolio of over \$125 million;

AND WHEREAS SUMAInvest has demonstrated strong long-term performance, with a fifteen-year historical average annualized return near 8% and a five-year average annualized return above 10%, offering municipalities greater growth potential compared to traditional cash or GIC holdings;

AND WHEREAS participation in SUMAInvest supports sustainable community growth by strengthening municipal financial capacity and enabling future investments in infrastructure, amenities, and public services;

THEREFORE BE IT RESOLVED THAT the Council of the Village of Christopher Lake hereby authorizes the investment of **\$45,000.00** from municipal reserves into SUMAInvest;

AND THAT the Chief Administrative Officer (CAO) be directed to complete all necessary documentation and liaise with SUMAInvest representatives to facilitate the investment;

AND THAT the CAO provide Council with regular updates on the performance of the investment as part of ongoing financial reporting.

Carried

Self-Watering Planters-Village Core

157/25 MASON That the council authorizes the purchase of eight (8) Sierra Stone Round dark grey planters from Equinox Desert Planters; and at a total cost of \$3,736.95 inclusive of freight.

Carried

RFNOW INC-Installation of Fibre Optic Cable

158/25 ALBERS That the Council of the Village of Christopher Lake authorizes Mayor Denis Daughton and CAO Jeannie Rip to execute the Agreement for the installation of fibre optic cable within the Village of Christopher Lake; and further, that this project shall be Undertaken at no cost to the Village; and further, that all funding for the project is provided through the Project Walleye-Infrastructure Fund Partnership for Underserved Areas.

Carried

Municipal Solid Waste Contract 2026

159/25 HENDERSON That the Municipal Solid Waste Contract is awarded to TJ’s Disposal Ltd.: and that the total cost per month is \$4.373.94 + GST.

Carried

Development Permit

Building Permit

159/25 DAUGHTON That the next regular meeting of Council be held on December 15, 2025 @ 9:30 a.m.

Carried

160/25 DAUGHTON That this meeting be adjourned at 1:30 P.M.

Carried

Denis Daughton

Jeannie Rip

Mayor
December 15, 2025

CAO