

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON DECEMBER 15, 2025, IN
THE COUNCIL CHAMBERS**

Present: Mayor Denis Daughton, Councillor Riley Henderson, Councillor
Chuck Mason, Councillor Ken Albers & CAO Jeannie Rip

Call to Order @ 9:36 A.M.

Conflict of Interest

Agenda

161/25 ALBERS That the agenda of December 15, 2025, regular
meeting of Council be accepted as presented.
Carried

Minutes

162/25 ALBERS That the minutes of the November 20, 2025, regular meeting
be accepted as presented.

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets Regular Road Maintenance/ Snow Removal

CPL Current Programs as per CPL Website/Report

Correspondence

163/25 HENDERSON That the following correspondence, having been read,
be filed.
Carried

- 1) SRSD - Re: Board Highlights October 24, 2025
- 2) SRSD - Re: Board Highlights December 8,2025
- 3) CPL - Re: Minutes November 18, 2025
- 4) SEDA - Re: Request for Quote

Financial Statements

164/25 MASON That the November 2025 financial statements be accepted;
and that the bank reconciliation & journal entries be
accepted as presented.
Carried

Accounts Payable

165/25 ALBERS That the following accounts be approved.

See Attachment: Chq-#4181- #4208 & #131125-091225

\$ 42,224.58
Carried

Old Business

New Business

2026 Compensation Adjustment for Chief Administrative Officer

166/25 MASON THAT the Council of the Village of Christopher Lake approve a salary increase of three percent (3%) for the Chief Administrative Officer, effective January 1, 2026.

Carried

A Bylaw to Repeal Bylaw No.07/25

167/25 HENDERSON That Bylaw No.07/25, be read, and introduced the first time this 20th, day of November 2025.

Carried

168/25 ALBERS That Bylaw No. 07/25, be given a second reading.

Carried

169/25 MASON That Bylaw No.07/25, be considered for a third reading.

Carried Unanimously

170/25 ALBERS That Bylaw No.07/25, be given a third reading and finally passed

Carried

Sign Corridor #263

171/25 HENDERSON That the council hereby authorizes the relocation of the sign corridor situated Adjacent to highway No. 263, approximately 80 meters east from the western boundary, extending 315 meters in an eastern direction, ending 30 meters from the most north easternly corner of the property described as Northwest-32-52-26- West of the Second Meridian, at a minimum distance of 24 meters from the centerline of Highway 263 at the western end of the corridor, tapering along the length of the corridor to 27 meters meters from the centerline of Highway 263 at the East end of the corridor.

Carried

Credit Card Limit Increase

172/25 MASON That the Village of Christopher Lake Council approve increasing the municipal credit card limit with Affinity Credit Union from \$3,000 to \$10,000, and authorize the Chief Administrative Officer to complete the necessary documentation.

Carried

New Website Design

173/25 ALBERS That the Village of Christopher Lake Council approve the creation of an updated municipal website with Funky Moose Digital at a total cost of \$3,975.00, including one year maintenance fees.

Carried

Western Municipal Consulting Ltd.-Board of Revision

174/25 ALBERS

That pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF CHRISTOPHER LAKE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

SECRETARY

That pursuant to Subsection 221(1) of The Municipalities Act, the VILLAGE OF CHRISTOPHER LAKE appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Western Municipal Consulting Ltd.-Board of Appeals

175/25 HENDERSON

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the VILLAGE OF CHRISTOPHER LAKE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers

Western Municipal Consulting Ltd.-Board of Appeals

SECRETARY
That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the VILLAGE OF CHRISTOPHER LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Audit 2025

176/25 MASON That the Council has appointed Baker Tilly LLP as the official auditor for the Municipality for the fiscal year ending December 31,2025; and that it will be conducted in accordance with applicable legislation and professional standards to ensure transparency and accountability in municipal financial reporting.

Carried

Outdoor Lights

177/25 MASON That the Council has approved the purchase of Govee Permanent Outdoor Lights Pro for the Village office, gazebo, and garage; and that these lights feature 120 RGBIC LEDs and 75 scene modes, providing safe, energy-efficient daily lighting and colorful accent options for community events and beautification.

Carried

Tailgate Spreader

178/25 ALBERS That the Council approves the purchase of a tailgate spreader for the application of sand & salt; and that the purchase price including freight, is \$5,114.50.

Carried

Development Permit

Building Permit

179/25 DAUGHTON That the next regular meeting of Council be held on January 16, 2025 @ 9:30 a.m.

Carried

180/25 DAUGHTON That this meeting be adjourned at 12:10 P.M.
Carried

Denis Daughton

Jeannie Rip

Mayor
January 16, 2025

CAO