

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
VILLAGE OF CHRISTOPHER LAKE HELD ON JULY 24, 2026, IN THE
COUNCIL CHAMBERS**

Present: Mayor Denis Daughton, Councillor Riley Henderson, Councillor
Chuck Mason, Councillor Ken Albers & CAO Jeannie Rip

Call to Order @ 9:37 A.M.

Attendees: Lakeland & District Recreation Association

Conflict of Interest

Agenda

82/26 ALBERS THAT the agenda for the July 24, 2026, regular
Council meeting be approved as presented.
Carried

Minutes

83/26 HENDERSON THAT the minutes of the May 29, 2026, regular meeting
be approved as presented; and that the special meeting on
June 9, 2026 be approved as presented.
Carried

Business Arising from the Minutes

Verbal Reports By CAO

Roads and Streets Regular Road Maintenance

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CPL Current Programs as per CPL Website/Report

Correspondence

84/26 HENDERSON THAT the following correspondence, having been read,
be filed.
Carried

1. CPL -Re: Meeting Minutes April 7th and June 9th,2026
2. CPL-Re: Recreational Directors Report June 9th,2026
3. P A National Park-Re: Aquatic Invasive Species Prevention Program
4. Prince Albert National Park-Re: Nearest Neighbour's Report
5. Prince Albert National Park-Re: Meeting Notes May 1st 2026
6. Sumassure-Re: Community Events and Inflatables
7. NCLDP-Re: Investment Prospectus(Draft 2)
8. Ministry of Highways-Re: Project H25128
9. NCLDP-Re: Meeting Minutes June 23, 2026
10. NCTPC-Meeting Minutes April 30, 2026
11. SK Recycles-Re:EPR Response
12. Canadian Snowbirds-Re: Letter of Support

Financial Statements

85/26 MASON THAT the May 2026 and June 2026 Financial statements,
Bank reconciliation, and Journal Entries be approved as
presented.
Carried

Accounts Payable

86/26 ALBERS THAT the following accounts be approved.

Batch: 2026-00031-2026 00037:

\$ 75,662.05
Carried

Old Business

New Business

Trailer License Fee Bylaw No.02/26

87/26 MASON	That Bylaw No.02/26, be read, and introduced the first time this 24 th , day of July 2026.	
		Carried
88/26 ALBERS	That Bylaw No. 02/26, be given a second reading.	
		Carried
89/26 MASON	That Bylaw No.02/26, be considered for a third reading.	
		Carried Unanimously
90/26 HENDERSON	That Bylaw No.02/26, be given a third reading and finally passed	
		Carried

Municipal Fee Bylaw No.03/26

91/26 HENDERSON	That Bylaw No.03/26, be read, and introduced the first time this 24 th , day of July 2026.	
		Carried
92/26 ALBERS	That Bylaw No. 03/26, be given a second reading.	
		Carried
93/26 MASON	That Bylaw No.03/26, be considered for a third reading.	
		Carried Unanimously
94/26 MASON	That Bylaw No.03/26, be given a third reading and finally passed	
		Carried

North Central Lakeland District Official Community Plan Bylaw No.04/26

95/26 HENDERSON	That Bylaw No.04/26, be read, and introduced the first time this 24 th , day of July 2026.	
		Carried

Western Days - Removal and Addition of Signing Authority – Affinity Credit Union
Account No. 21523014

96/26 MASON **THAT** the Village of Christopher Lake maintains Affinity Credit Union Account No. 21523014 for Christopher Lake Community Events Association; and that municipal administration has reviewed and updated authorized signing officers for the above-noted account; and that it has been determined that Tasha McKnight shall be removed as an authorized signing officer and shall no longer hold authority to access, manage, or conduct transactions on Account No. 21523014; and that municipal administration has approved the appointment of Amber Johnson as an authorized signing officer with full authority to access, manage, and conduct transactions on Account No. 21523014 effective immediately; and that Affinity Credit Union be requested to update its records accordingly.

Carried

Assistant Administrator

97/26 ALBERS THAT the Village of Christopher Lake requires additional administrative support to ensure timely completion of municipal duties, including communications, records management, financial processing, and customer service; And that the Council has determined that the creation of a Part-Time Assistant Administrator position will improve administrative efficiency and support ongoing municipal operations; and that the Village of Christopher Lake Council approves the hiring of a Part-Time Assistant Administrator; And that the position shall be scheduled for up to 20 hours per week, with duties to be assigned by the Administrator in accordance with municipal needs; and that the compensation shall be established in accordance with the UMAAS approved wage grid; and further that the CAO is authorized to proceed with advertising, recruitment, and selection for the Part-Time Assistant Administrator position.

Carried

Lot/Block AA CU4823 268 Main Street

98/26 MASON That the Village of Christopher Lake has received a Tax Abatement Request for AA CU4823; and that Council has reviewed the request and that the circumstances presented meet the criteria for a tax abatement.

Carried

Development Permit

99/26 HENDERSON That the Development Permit Application submitted by Lot 43 Block E Plan# 102058309, Lot 22 Block 6 Plan # 77PA16989, Lot 01 Block E Plan# 102058309, Lot 2 Block 03 Plan# 76PA10407, Lot 9 Block 03 Plan # 101655299, Lot 14 Block 102 Plan# 102040883, Lot/Block H Plan# 02PA01546 be approved.

Carried

Building Permit

100/26 MASON	That the Building Permit Application submitted by Lot 43 Block E Plan# 102058309, Lot 22 Block 6 Plan # 77PA16989, Lot 01 Block E Plan# 102058309, Lot 2 Block 03 Plan# 76PA10407, Lot 9 Block 03 Plan # 101655299, be approved.
	Carried

101/26 DAUGHTON	That the next regular meeting of Council be held on August 20, 2026 @ 9:30 a.m.
	Carried

102/26 DAUGHTON	That this meeting be adjourned at 12:35 A.M.
	Carried

Mayor
August 20th, 2026

CAO